



## Andy Hill Cancer Research Endowment Standing Committee on Grants Meeting Minutes September 13, 2023

The following board members appointed by the CARE Fund Board of Directors currently comprise the Standing Committee on Grants: Fred Appelbaum, Cliff Berkman, Thomas Brown, David Byrd, and Karin Rodland.

Committee Members Present and Constituting a Quorum: Fred Appelbaum, Cliff Berkman, David Byrd, Karin Rodland

Committee Members Absent: Tom Brown

CARE Staff Attendees: Laura Flores Cantrell, Peter Choi, Tasha Florez, Jennifer Puttuck, Joseph Sparacio

Guest Attendees: Alison Beason (Department of Commerce)

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Wednesday, September 13, 2023, 4:00 – 5:00 p.m. (PT)

### 1. Welcome

Quorum was established and confirmed at 4:01 p.m.

### 2. Partnership Funds

Karin Rodland reminded the Committee that at the August 2, 2023 Board meeting, the board approved a collaboration with the Rivkin Center to co-fund ovarian cancer research grants. The contract with Rivkin is signed, and the public announcement of the RFP release was made at Rivkin's Ovarian Cancer Symposium last week (September 8, 2023).

At the August 2, 2023 Board meeting, the Board also suggested the development of principles to guide the evaluation of future potential investments of Partnership Funds in conjunction with the partnership decision-making framework.

CARE Fund staff developed draft General Principles (included in the meeting materials) for initial review and feedback from the Committee. A final draft, incorporating committee feedback, will be presented to the full Board for approval.

A discussion followed.

The Committee requested that Principles state partnerships should have the potential to achieve goals CARE Fund could not achieve without the partnership.

Karin reminded the Committee of the presentation at the August 2, 2023 Board meeting by Scott Neal of Public Health Seattle & King County (PHSKC) Cannabis, Tobacco, and Vaping Prevention Program and County's settlement with Juul.

[Alison Beason from the Department of Commerce joined the meeting]

Laura Flores Cantrell gave an overview of a potential partnership between CARE Fund and PHSKC to develop grant opportunities. A discussion followed.

CARE Fund staff will have further discussions with PHSKC representatives and bring more information on specifics regarding a potential partnership to a future Committee meeting.

### **3. AIBS Program Planning Assessment Report**

Karin reminded the Committee that they initially discussed the AIBS Program Planning Assessment Report at the June 27, 2023 Committee meeting, including the initial discussion of program areas for future CARE Fund grantmaking, and determined that more time was needed for further discussion at a future Committee meeting.

Based on the Committee's past discussions, AIBS recommendations, and the Cancer Prevention & Research Institute of Texas (CPRIT) site visit, CARE Fund staff developed Draft Program Areas for discussion that are included in meeting materials. A discussion followed.

The Committee agreed that the Draft Program Areas be brought to the full Board for their input at the November 8, 2023 Board meeting. The Committee also agreed that the AIBS recommendation regarding a CARE Fund "Center of Excellence" would require a more in-depth discussion at a future date.

MOTION: Karin Rodland moved to include the Draft Program Areas, as amended, in the meeting materials of the November 8, 2023 Board meeting for Board review and discussion. David Byrd seconded the motion. The motion was approved unanimously.

MOTION: David Byrd moved to table a discussion regarding a CARE Fund "Center of Excellence" for a future Committee meeting. Fred Appelbaum seconded the motion. The motion was approved unanimously.

### **4. Grant Administration**

Karin explained that the CARE Fund is currently supporting two multi-year Breakthrough Research grants:

- 1) Institute for Systems Biology awarded up to \$12,750,000
- 2) University of Washington awarded up to \$2,125,000

Breakthrough Research grants require a continued funding application for each subsequent year of funding.

The grantees have communicated that progress on the two projects has been slowed. In one case the delay is due to FDA regulatory processes. On the other, the grantee attributes the delay to

hurdles in securing matching funds and increased costs since the application was submitted a few years ago.

Rather than requiring another continued funding application at this time, CARE Fund staff suggested granting a no-cost extension to both grantees. This decision is within the staff's purview per the Board's Change in Scope Policy.

MOTION: Karin Rodland made a motion that a no-cost extension can be provided for one year to follow through on the projects approved at the February 22, 2023 meeting, rather than requesting a new continued funding application and undergoing another scientific review. David Byrd seconded the motion. The motion was approved unanimously.

**5. Standing Committee on Grants Meeting Calendar**

Peter Choi presented a proposed Standing Committee on Grants meeting calendar for Committee meetings through the current term ending June 30, 2024.

The proposed dates are based on the anticipated timeline for the Rivkin partnership, the committee's review of future RFPs to be developed, and committee work leading up to full Board meetings.

The timing of the late June 2024 meeting will depend on whether there are any remaining items the current Committee would like to close out before the new Committee term starts on July 1, 2024.

The Committee agreed on the timing of the proposed meeting dates and that Committee meetings should be scheduled for one hour.

MOTION: David Byrd made a motion to approve the proposed Standing Committee on Grants calendar as presented through June 30, 2024. Fred Appelbaum seconded the motion. The motion was approved unanimously.

**6. Public Comment**

No members of the public were present to provide comment.

**7. Adjourn**

The meeting was adjourned at 5:05 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the board on November 8, 2023.

DocuSigned by:  
*Jennifer Kampsula Wong*  
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Jennifer Kampsula Wong, CARE Board Secretary

11/9/2023  
Date