



Andy Hill Cancer Research Endowment (CARE) Fund Board Meeting Minutes May 24, 2023

The following CARE Board members, constituting a quorum, were present: Elaine Albert, Fred Appelbaum, Cliff Berkman, David Byrd, Marc Cummings, Eunice Hostetter, Gary Kaplan, Maura Little, Beth Lawlor, Karin Rodland, Jennifer Kampsula Wong.

CARE Board members not in attendance: Thomas Brown, Steve Harr.

CARE Fund Staff Attendees: Paul Barrett, Laura Flores Cantrell, Peter Choi, Tasha Florez, Jennifer Puttuck, Joseph Sparacio.

Guest Attendees: Alison Beason (Washington State Department of Commerce), Lyset Cadena (Cadena Consulting), Sarah Hiller (Evergreen Social Impact), Daveda Russell (Soul Light Collaborative).

Wednesday, May 24, 2023, 10:00 a.m.– 4:00 p.m. (PT)

1. Welcome and Review Agenda

The meeting was called to order at 10:00 a.m. A quorum was confirmed.

Daveda Russell, retreat facilitator, welcomed everyone and started the meeting with an icebreaker followed by a review of the agenda.

2. Review and Prioritize Strategies

The board discussed the following strategies which emerged from pre-meeting interviews conducted by Daveda Russell.

- Strategy I: Evolve Grantmaking Practices, Policies and Procedures
- Strategy 2: Develop and Implement a Comprehensive Communications Strategy
- Strategy III: Develop and Implement Strategies that Help to Increase Diversity
- Strategy IV: Build Strategic Partnerships and Foster Collaboration
- Strategy V: Establish CARE Fund as a Trusted Partner and Resource

3. Strategy I: Evolve Grantmaking Practices, Policies and Procedures

Daveda outlined the following group discussion questions to review and discuss Strategy I:

- How would it look?
- How would it feel?
- What do we need to do (as a Board and as staff)?

4. Strategy II: Develop and Implement a Comprehensive Communications Strategy and Strategy III: Develop and Implement Strategies that Help to Increase Diversity

Daveda outlined the following group discussion questions as they relate to Strategies II or III:

- How would it look?
- How would it feel?
- What do we need to do (as a Board and as staff)?

5. Strategy IV: Build Strategic Partnerships and Foster Collaboration and Strategy V: Establish CARE Fund as a Trusted Partner and Resource

Daveda outlined the following group discussion questions as they relate to Strategies IV and V.

- How would it look?
- How would it feel?
- What do we need to do (as a Board and as staff)?

6. Review Final Edits for Each Strategy

Daveda said that she would compile all the ideas generated and use that information to follow up with board members and CARE Fund staff.

7. Public Comment

No members of the public were present to provide comment.

8. Adjourn

With no other business, the meeting was adjourned at 4:00 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the Board on August 2, 2023.

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Jennifer Kampsula Wong, CARE Board Secretary

8/7/2023
Date