



Andy Hill Cancer Research Endowment Ad Hoc Committee Meeting Minutes September 17, 2021

The following board members were selected by the CARE Fund Board of Directors at their June 9, 2021 board meeting to serve on the Ad Hoc Committee to appoint independent expert scientific review committee(s) for purposes of evaluating grant proposals for cancer research and recommending grants to be made from the Andy Hill cancer research fund.

Board Members Present and Constituting a Quorum: Thomas Brown, Carol Dahl

Board Members Absent: David Byrd

CARE Staff Attendees: Laura Flores Cantrell, Peter Choi, Sarah Hiller, Sooyoun Park

Guest Attendees: None

Friday, September 17, 2021, 2:00–2:15 p.m. (PT)

1. Welcome

Peter Choi called the meeting to order at 2:04 p.m. This meeting was scheduled as a follow-up meeting to the Ad Hoc Committee Meeting on September 14, 2021. Peter stated that the purpose of this call was to discuss the responses to questions the Committee identified during the September 14, 2021 Ad Hoc Committee meeting and approve the scientific review committees for the Distinguished Researchers Cycle 5 applications.

2. Review of AIBS Responses

The Ad Hoc Committee members reviewed the responses from the American Institute of Biological Sciences (AIBS) regarding their questions. The Committee was satisfied with the response from AIBS. The Ad Hoc Committee discussed the current costs of the scientific review process, and the financial implications of requesting a larger panel of scientific reviewers. Laura Flores Cantrell asked the Ad Hoc Committee if they felt it would be helpful to bring scientific review committee questions (such as whether to implement the panel approach for future grant opportunities) to the full board. The Ad Hoc Committee members recommended addressing scientific review panel structure at a regular board meeting.

The Ad Hoc Committee members were in consensus that for the grant application reviews currently under consideration (Distinguished Researchers Cycle 5), the current scientific review process should continue.

3. Distinguished Researchers Grant Scientific Review Committee

MOTION: Thomas Brown made a motion to approve the appointment of the recommended slate of reviewer candidates provided by AIBS for the Distinguished Researchers Grant; Carol Dahl seconded the motion. The motion was approved unanimously.

4. Adjourn

With no other business, the meeting was adjourned at 2:15 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the board on December 8, 2021.

DocuSigned by:
Eunice Hostetter

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Eunice Hostetter, CARE Board Secretary

12/9/2021

Date