



Andy Hill Cancer Research Endowment Ad Hoc Committee Meeting Minutes September 14, 2021

The following board members were selected by the CARE Fund Board of Directors at their June 9, 2021 board meeting to serve on the Ad Hoc Committee to appoint independent expert scientific review committee(s) for purposes of evaluating grant proposals for cancer research and recommending grants to be made from the Andy Hill cancer research fund.

Board Members Present and Constituting a Quorum: Thomas Brown, David Byrd, Carol Dahl

Board Members Absent: None

CARE Staff Attendees: Laura Flores Cantrell, Peter Choi, Sarah Hiller, Sooyoun Park

Guest Attendees: None

Tuesday, September 14, 2021, 10:00–11:00 a.m. (PT)

1. Welcome

Peter Choi called the meeting to order at 10:02 a.m. He stated that the purpose of the call was to review and approve the scientific review committees for the Distinguished Researchers Cycle 5 applications and the University of Washington's Breakthrough Research continued funding application. He provided a brief overview of the statutory requirements for the independent scientific review and advisory committee.

2. Distinguished Researchers Grant Scientific Review Committee

The Ad Hoc Committee members discussed the slate of reviewer candidates provided by the American Institute of Biological Sciences (AIBS) and the scope of expertise needed to evaluate the grant applications. After their discussion, it was agreed that CARE Fund staff would follow up with AIBS regarding several questions identified by the Committee during the call, including questions related to ensuring a qualified panel with subject matter expertise, ensuring consistency of scoring, determining the appropriate number of reviewers, etc.

The Ad Hoc Committee members concluded that an additional call would be needed to discuss the responses from AIBS and to finalize the appointments of the scientific review committee for the Distinguished Researchers grant applications.

MOTION: Carol Dahl made a motion to approve the appointments of recommended scientific review committee candidates provided by AIBS for the Distinguished Researchers grant contingent upon AIBS satisfactorily addressing the questions presented; Thomas Brown seconded the motion. The motion was approved unanimously.

3. Breakthrough Research Grant Scientific Review Committee

The Ad Hoc Committee members discussed the scientific review committee candidates (including an alternate candidate) provided by AIBS for the University of Washington's Breakthrough Research continued funding application. The committee agreed that the reviewers had the relevant expertise and met other statutory criteria to evaluate the continued funding application.

MOTION: Carol Dahl made a motion to approve the appointments of the scientific review committee candidates (including an alternate candidate) provided by AIBS for the Breakthrough Research grant continued funding application; David Byrd seconded the motion. The motion was approved unanimously.

4. Adjourn

With no other business, the meeting was adjourned at 10:40 a.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the board on December 8, 2021.

DocuSigned by:
Eunice Hostetter
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Eunice Hostetter, CARE Board Secretary

12/9/2021

Date