



Andy Hill Cancer Research Endowment Board Ad Hoc Committee Meeting Minutes

The following board members, selected to serve on the ad hoc committee and constituting a quorum were present: David Byrd, Jim Hendricks

Board Members Absent: None

CARE Staff Attendees: Peter Choi, Laura Flores Cantrell

Guest Attendees: None

Telephone Conference Call | Friday, November 22, 2019, 7:00–7:30 a.m.

1. Welcome

Laura Flores Cantrell called the meeting to order at 7:00 a.m. and introduced the purpose of the call. The Ad Hoc committee, as delegated by the CARE Board of Directors at the most recent CARE board meeting, will review and appoint an independent scientific review and advisory committee to evaluate the Continued Funding Applications for the Breakthrough Research Grant recipients as required by the Andy Hill CARE Fund statute.

2. Scientific Advisory Committee Biographies

Laura Flores Cantrell introduced the three Renewal Application Reviewer Candidates and the one alternate candidate provided by the American Association for the Advancement of Science (AAAS). There was a discussion regarding each reviewer candidate’s qualifications. The Committee was satisfied with the reviewer candidates’ qualifications in accordance to the CARE statute requirements. No significant concerns were noted by the Committee.

MOTION: A motion to appoint the reviewer candidates presented AAAS was made by David Byrd, seconded by Jim Hendricks, and unanimously approved.

There was discussion regarding additional information from AAAS about the reviewer candidates that may be helpful to the Committee to better determine a reviewer candidate’s qualifications and expertise. CARE staff will request that AAAS include keywords for the reviewer candidate’s specific areas of research or research focus, the number of years of service, and type of research (e.g., basic, translational, etc.). Additionally, CARE staff will request AAAS include, for clarity, the project title of the application on the cover page of the summary of reviewer candidates.

3. Meeting Adjourned

With no other business, the meeting was adjourned at 7:13 a.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the Ad Hoc Committee of the CARE Board of Directors at a meeting of this committee on February 5, 2020.

DocuSigned by:


Eunice Hostetter, Secretary

4/3/2020
Date