



Andy Hill Cancer Research Endowment Ad Hoc Committee to Appoint Population Health Grant Reviewers Meeting Minutes, February 11, 2021

The following board members were selected by the CARE Fund Board of Directors at their November 18, 2020 board meeting to serve on the Ad Hoc Committee charged with appointing the Population Health Grant Cycle 1 scientific review committee members.

Board Members Present: David Byrd

Board Members Absent: Jim Hendricks

CARE Staff Attendees: Peter Choi, Laura Flores Cantrell, Sarah Hiller, Sooyoun Park

Guest Attendees: None

Thursday, February 11, 2021, 3:00–3:30 p.m. (PT)

1. Welcome

Peter Choi called the meeting to order at 3:02 p.m. He stated that the purpose of the call was to review and approve the scientific review committee for the Population Health Grant Cycle 1 applications. Staff stated that the meeting would move forward, despite the absence of Jim Hendricks, and that any decision made during this meeting regarding the appointment of the scientific review committee would be placed before the full board at the February 24, 2021 board meeting for ratification.

2. Population Health Grant Scientific Review Committee Candidates

The American Institute of Biological Sciences (AIBS) provided reviewer candidate qualifications based on the Population Health program Letter of Intent (LOI) submissions. Given the broad range of expertise required to review the proposed projects, 12 candidates, including alternates, were provided by AIBS.

David Byrd discussed the scientific reviewer candidates and their qualifications. He suggested the CARE Fund staff request more information from AIBS regarding the experience and background of the reviewer candidates for the first population health application, “Decreasing delayed diagnosis of breast cancer by increasing patient engagement through consumer facing risk assessments consumer-centric design,” to clarify how their expertise applies to the proposed research project. He affirmed that the expertise and background of the reviewer candidates for the second application, “Functional analysis for the role of circadian clock in cancer heterogeneity and plasticity,” and the third application, “Investigating the elevated prevalence of cancer in shift workers: uncovering the molecular mechanisms to identify cancer risk biomarkers and treatment targets,” were appropriate. For the fourth population health application, “Understanding the contribution of the immune tumor microenvironment to the observed regional disparities in mortality among different lymphoma types in Washington state,” Dr. Byrd affirmed that the expertise and background of primary reviewer candidate #1 and primary reviewer candidate #2 were appropriate. He requested that the alternate reviewer for the application be substituted for the proposed third reviewer, and the proposed third reviewer be considered as the alternate reviewer.

Summary of Decision:

David Byrd approved the recommended primary and alternate AIBS reviewer candidates for the Population Health grant applications, contingent upon AIBS's confirmation that the scientific review panel chosen for the application, "Decreasing delayed diagnosis of breast cancer by increasing patient engagement through consumer facing risk assessments consumer-centric design," has the necessary scientific qualifications to effectively review the proposed project; and that the alternate reviewer candidate take the place of the third primary reviewer candidate, and the originally proposed third primary reviewer become the alternate for the application "Understanding the contribution of the immune tumor microenvironment to the observed regional disparities in mortality among different lymphoma types in Washington state." All other reviewer candidate appointments are approved as presented.

Dr. Byrd requested that staff provide additional guidance to AIBS to emphasize that the reviewers, individually and as part of the consensus review, adequately address outcomes and disparities research during the review.

Staff will communicate AIBS's responses to questions and requests to Dr. Byrd via email before February 24, 2021.

3. Adjourn

With no other business, the meeting was adjourned at 3:25 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the board on February 24, 2021.

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