



Andy Hill Cancer Research Endowment

Distinguished Researchers Program Application Template

Please complete the following fields in the [online application](#), which can be accessed from the [Distinguished Researchers page](#) on the CARE website. *The deadline for applications is Tuesday, December 4, 2018, 11:59 p.m. (PST).* [Note: Applicants should consider protecting any potential intellectual property or confidential information before disclosing it in the application. Proprietary, privileged, confidential commercial, patentable ideas, trade secrets, etc. should only be included in the application to the extent necessary to convey an understanding of the research project proposal. *Such information should be **clearly marked** in the application materials as confidential, proprietary, or privileged information.* Applications will be reviewed by CARE staff and board and an independent expert scientific review and advisory committee. All applicants to the CARE Distinguished Researchers Program are advised that an application's proprietary and confidential information is protected from potential Public Records request/disclosure to the extent provided under RCW 42.56.270(29). The applicant will be notified of any public records request regarding their application and be given an opportunity to provide further information specifying why the information should be exempt from disclosure and an opportunity to assert objections to disclosure and seek a protective order. CARE will determine, in its sole discretion, whether to assert any available public records exemption.

1. Distinguished Researcher
 - a. First Name
 - b. Last Name
2. Distinguished Researcher start-date or expected start-date. [Note: If start-date has already occurred, it must be no more than 180 days prior to application submission.]
3. Contact Person for this Application
 - a. Full Name
 - b. Position
 - c. Phone
 - d. Email
4. Applicant Organization Name. [Note: Applicant organization must have a substantial presence in Washington, as determined by CARE based on factors including, but not limited to: number and compensation of full-time equivalent employees who are residents of Washington relative to the applicant's other sites; having research and development, administrative, or manufacturing facilities located in Washington; payment of Washington Business and Occupation or other taxes; or any combination of such factors.]
5. Applicant Organization Physical Address
 - a. Street
 - b. City
 - c. State
 - d. Zip Code
6. Applicant Organization Type
 - a. [University; Non-Profit (non-University); For-Profit (non-University)]
 - b. Proof of applicant type (e.g., IRS letter, business registration, etc.) [Upload]

7. Application Budget. Please complete and upload the budget form, which can be found on the [Distinguished Researchers Program page](#). [Upload]
 - Budget Tab. The budget should include the institution's total commitment for the recruitment of the Distinguished Researcher for each year of the 5-year grant period. The budget form also asks for the sources of the recruitment budget, including any non-state contributions, requested CARE grant funds, and state of Washington funds for the 5-year grant period. The total recruitment budget, including CARE funds, should equal the total recruitment costs. The commitment should include non-state match funds beyond the minimum required to receive CARE grant funds.
 - Detailed Direct Costs Tab. Provide an itemized breakdown of the direct cost categories.
8. Describe the institutional commitment to the Distinguished Researcher, including total salary, institutional support of salary, endowment or other support, space, and all other agreements between the institution and the Distinguished Researcher. [500 words or less]
9. Proof and/or commitment of matching (non-state of Washington) funds. [Note: Proof or commitment of non-state or private contributions may be accomplished by providing a written, binding, enforceable agreement from the contributor that commits an equal or greater amount of non-state or private contributions to meet the CARE Fund's 1:1 matching requirement. The applicant is encouraged to include the total non-state or private contribution commitments to be used for the recruitment beyond the minimum match. The document must include a definitive statement that a non-state or private contribution is committed, including the amount, AND acknowledge that the CARE funds are contingent upon this contribution.] [Upload]
10. Statement of applicant organization's rationale/justification for requesting CARE Distinguished Researcher funding. [500 words or less]
11. Distinguished Researcher's Curriculum Vitae. The CV should include: education, dissertation title (if applicable), employment, research projects, bibliography/publications, and grants and contracts (including: funders; dates; amounts of funding (direct and total); and applicant researcher's role). [Upload; Limit 10 pages]
12. Statement of the Distinguished Researcher's most significant research contributions. [500 words or less]
13. Description of the Distinguished Researcher's past and current collaborations and/or multi-disciplinary research efforts. [250 words or less]
14. Distinguished Researcher's Five-Year Research Plan. The research plan should include, for example: the major research questions or themes to be pursued and the rationale for selecting them; the challenges that the researcher anticipates in the course of the projects and approaches to overcoming them; collaborations which may need to be developed in the course of realizing the plan; anticipated impacts in cancer research and clinical intervention in the long run; a broad publications plan; and, an outline of the funding plan. [Upload; Limit 5 pages]
15. Milestones and Timeline. For specific instructions, review the CARE Distinguished Researchers Milestone-Timeline Guidance document on the [Distinguished Researchers page](#) under Apply on the CARE website. [Upload; Limit 3 pages]

16. Will the Distinguished Researcher interact with end-users (as defined by the researcher) of their research before, during, or after the proposed project?
 - a. Check all that apply
 - i. Before project commencement
 - ii. During the project
 - iii. After project completion
 - b. If yes to any of the above, please describe. [200 words or less]
17. Statement of currently funded research focus area(s), as well as desired focus areas if different, including how the research might benefit citizens of Washington State, and/or focuses on cancers that disproportionately burden underserved populations in Washington State. [300 words or less]
18. Current Grant Award(s) and/or Sponsored Research Agreement(s) cover pages. [Note: The information submitted should include the type of grant, grant number, and budget, demonstrating proof of current peer-reviewed funding and/or sponsored research agreements obtained by the researcher. For all grants that will be transferred to the host institution in Washington State, please also include details regarding grant-funded personnel and type of jobs (e.g., post-docs, fellows, research assistants, lab techs, etc.).] [Upload. Combine all documents into a single file before uploading]
19. Describe the Distinguished Researcher candidate's efforts to address health disparities and advance diversity, equity, and inclusion in the cancer research field. [200 words or less]
20. Summary of the number and type of estimated new jobs created (in addition to current jobs that would be transferred). Any new compensated positions (e.g., post-docs, fellows, research assistants, lab techs, etc.) that will be created or moved to Washington should be included. [200 words or less]
21. Additional Supporting Documents (Optional). You may upload additional documents (up to five pages) to strengthen and support the application.
 - a. Provide a brief description of the additional attachments. [200 words or less]
 - b. Supporting Documents. [Upload; Limit 5 pages. Combine all documents into a single file before uploading]

Contact Information

For questions regarding the application, please contact Peter Choi, at peter@empirehealthfoundation.org (or 509-309-3455).