



Andy Hill Cancer Research Endowment Ad Hoc Committee Meeting Minutes November 18, 2021

The following board members were selected by the CARE Fund Board of Directors at their June 9, 2021 board meeting to serve on the Ad Hoc Committee to appoint independent expert scientific review committee(s) for purposes of evaluating grant proposals for cancer research and recommending grants to be made from the Andy Hill cancer research fund.

Board Members Present and Constituting a Quorum: Thomas Brown, Carol Dahl

Board Members Absent: David Byrd

CARE Staff Attendees: Laura Flores Cantrell, Peter Choi, Sarah Hiller

Guest Attendees: None

Thursday, November 18, 2021, 1:00–1:30 p.m. (PT)

1. Welcome

Peter Choi called the meeting to order at 1:02 p.m. He stated that the purpose of the call was to review and approve the scientific review committee reviewer candidates provided by the American Institute of Biological Sciences (AIBS) for the Institute for Systems Biology's Breakthrough Research continued funding application.

Peter shared the requirements as stated in RCW 43.348.050 and noted that AIBS was asked to provide the proposed reviewers' qualifications that would qualify them and affirm that each has nationally recognized expertise in the various aspects of cancer research.

Tom Brown disclosed that he was on the original application proposal as an investigator prior to his departure from Swedish Cancer Institute in June 2019. He stated that he has not been involved in the project in the over two years since his departure.

2. Breakthrough Research Grant Scientific Review Committee

The Ad Hoc Committee members discussed the scientific review committee reviewer candidates (including an alternate candidate) provided by AIBS for the Institute for Systems Biology's Breakthrough Research continued funding application. Tom Brown stated that the reviewer candidates were highly qualified to review the application. He also stated a preference for having the alternate reviewer be one of the primary reviewers due to the reviewer's clinical trial experience, given that there is a clinical trial component to the project. Carol Dahl stated that she would defer to Tom regarding the need for clinical trial experience and thought the three primary reviewers had strong expertise regarding vaccine development. She proposed the idea of including the alternate reviewer on the review committee panel so that four reviewers would evaluate the application. Tom Brown agreed with the idea of including all four reviewers.

MOTION: Carol Dahl made a motion to:

- Approve the appointment of the full slate of scientific review committee candidates (including the alternate candidate) provided by AIBS for the Institute for Systems Biology's Breakthrough Research grant continued funding application; and
- Authorize the CARE Fund staff to work with AIBS to include the alternate candidate to the committee so that four reviewers be invited to evaluate the application.

Tom Brown seconded the motion. The motion was approved unanimously.

Tom Brown recommended that future scientific review committees include more clinical trial expertise as projects progress to phases that involve clinical trials.

3. Adjourn

With no other business, the meeting was adjourned at 1:12 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the board on February 23, 2022.

DocuSigned by:
Eunice Hostetter
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Eunice Hostetter, CARE Board Secretary

2/25/2022

Date